

WEST DES MOINES BICYCLE ADVISORY COMMISSION
Thursday, September 3, 2015

The regular meeting of the West Des Moines Bicycle Advisory Commission was called to order on Thursday, September 3, 2015, at 5:30 p.m. by Steve Gatton.

Commission	Joel Wolcott	Brittany Freund	Kip Albertson	Helen Eddy	Steve Gatton
Present	X			X	X
Commission	Margaret Christiansen	Spencer Cox	Amanda Kelley	Greg France	
Present	X		X	X	

Staff	Gary Scott <i>Director of Parks & Recreation</i>	Sally Ortgies <i>Superintendent of Parks</i>	Susan Mathews <i>Parks & Recreation Administrative Secretary</i>	
Present	X	X	X	
Staff	Joe Cory <i>Deputy Director of Public Works</i>	Duane Wittstock <i>City Engineer</i>	Eric Petersen <i>Traffic Engineer</i>	Greg Hansen <i>Superintendent of Recreation</i>
Present	X		X	X

On Item 1. Approval of Agenda

It was moved by France to approve the agenda as presented. Christensen seconded. Motion carried.

On Item 2. Citizen Forum

No items.

On Item 3. Approval of Minutes of May 7, 2015 Meeting

Gatton noted a change needed where Cox was shown as present at the May meeting and he was absent. It was moved by Wolcott to approve the minutes as amended. Christensen seconded. Motion carried.

On Item 4. Old Business

No items.

New Business:

On Item 5A. Discussion – FY 2016-2017 CIP Request

Scott stated that the draft of the CIP project list as well as the Sharrow Routes map in the packet have been provided by Public Works. He added that staff are looking for suggestions from the Commission that will go to the Engineering Committee. At the October meeting the Commission will consider a recommendation for approval. Cory expressed interest in gathering priorities for sharrow routes beyond FY 17-18. Cory added that Jim Dickinson has been working with the City of Des Moines and the Iowa Department of Transportation and he has advised that the potential traffic signal at 4th and Walnut will likely occur in FY 17-18. Scott shared that the Bicycle Master Plan Task Force will meet on September 14 to review the final revised Bicycle Master Plan and Complete Streets Policy. On September 21 the City Council will hold a workshop to discuss those documents. He added that widening of Ashworth Road west of Jordan Creek Parkway is scheduled to begin soon and that the Bicycle Master Plan suggests a trail as well as a buffered bike lane. Scott noted that the trail will definitely be included but that the buffered bike lane will depend on adoption of the plan as well as City Council's additional

consideration of the particular project and the associated costs. Alternative types of on street facilities were discussed. Petersen added that the traffic volumes and speeds help determine what types of facilities are possible.

On Item 5B. Discussion – Bike Friendly Community Visit – September 11, 2015

Ortgies shared that a Bicycle Friendly Community representative requested a site visit. Several events have been planned on September 11 and any available members are welcome to attend. The upcoming City Council Workshop was discussed.

On Item 5C. Discussion – 2016 Mayor’s Bike Ride

Scott shared that the Education and Encouragement Committee met and discussed the May 14, 2016 event which will include a corporate challenge among businesses through the WDM Chamber of Commerce. Kelley added that a discount for pre-registration was discussed. Eddy suggested applying to the Community Enrichment Foundation for promotional funding for the event.

Staff Reports:

On Item 6A. Engineering

Petersen shared that other cities are inquiring about how the Master Plan Task Force has been going.

On Item 6B. Public Works

No additional items.

On Item 6C. Police

No representative present.

On Item 6D. Parks and Recreation

Director of Parks & Recreation

Scott shared that the loop trail at Raccoon River Park sustained flood damage and was rebuilt by City staff which saved the City a lot of money. Scott added that he continues to work with the MPO subcommittees working on central Iowa unified trail signage as well as trail maintenance.

Superintendent of Parks

Ortgies shared that work will begin on the Ashworth Road trail section between Prairie View Drive and 60th Street. Ortgies noted that an info hub will be installed at 50th Street along the Jordan Creek Trail.

Superintendent of Recreation

No additional items.

Other Matters:

On Item 7A. Action Items

No items.

Receive, File and/or Refer:

8A. Des Moines Area MPO, Central Iowa Bicycle-Pedestrian Roundtable Packets – May, June, July, August

It was moved by France to adjourn at 6:24p.m. Eddy seconded. Meeting adjourned.

Respectfully submitted,

Susan Mathews
Administrative Secretary

ATTEST:

Joel Wolcott
Commission Secretary